



NORTHWEST

# Visitor Authorization Form

## NO RETAIL CUSTOMERS ALLOWED

**THIS IS A DEALER-ONLY AUTO AUCTION AND SALE-DAY VISITORS MUST BE APPROVED IN ADVANCE. VISITOR APPROVAL IS CONTINGENT UPON THE BUSINESS REASON FOR THE VISIT; RETAIL CUSTOMERS WILL NOT BE APPROVED.**

Dealership Name: \_\_\_\_\_

Computer #: \_\_\_\_\_ Date: \_\_\_\_\_ For Sale Date: \_\_\_\_\_

Authorization For: \_\_\_\_\_ DL #/State: \_\_\_\_\_  
(name of individual)

Explanation: \_\_\_\_\_  
\_\_\_\_\_

**DAA NORTHWEST VISITOR POLICY** **1.** Drivers/visitors will be allowed only by prior written request; dealers who wish to bring someone to the sale will be required to submit their request in writing by Monday prior to the sale, and must include: The reason for their request and the individual's drivers license number. **2.** Individuals who arrive with a dealer and without prior approval from DAA will not be allowed on the premises. **3.** Drivers will be allowed on the premises without prior approval provided that the sale has ended and the driver has a valid gate pass for the vehicle being removed. **4.** If DAA Northwest learns your guest was a retail customer, your auction privileges may be revoked.

Dealer Signature: \_\_\_\_\_

Approved By: \_\_\_\_\_ (print name — DAA employee) Added In ASI \_\_\_\_\_ (initial)